



Keystone Fireworks Tents

Keystone Novelties Distributors, LLC

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April 12, 2023

Town of Penfield
3100 Atlantic Ave
Penfield, NY, 14526

Keystone Novelties is in the process of planning for our annual Fourth of July tent sales. I have included in this package everything that I believe is necessary for the purposes of applying for our permit. Below is an outline of our intended event & supporting documents provided with this submittal.

Location/Hours & Documents:

- **Location of Sale:** 1601 Penfield Rd, Penfield, NY 14625
- **Sale Dates:** 6/22/2023 through 7/5/2023
 - Tent is set a few days prior to opening date and removed by July 10th
 - Hours of Operation: 9am to 9pm Daily, 9am to 10:30pm on the 3rd and 4th
- **Application(s) Included:** License - Itinerant Merchant/Business/Vendor
- **Plot Map Diagram:** Showing proposed location of tent on the property
- **Tent Layout:** Showing tables and exits
 - The tent is installed by a professional rental company and will be anchored per manufacturers instruction approximately every ten feet around the tent perimeter.
- **Flame Retardant Certificate:** Copy of the tent fabric flame certificate (will be physically located on tent)
- **Insurance Certificates:** Liability &/or Workers Comp insurance certificates
- **Fees:** Check for \$125.00 to pay for the application. If no check is included, please provide amount due and instructions for prompt payment.

The tent will be put up a few days in advance and removed as soon as possible after July 5th but no later than July 10th. We post "No Smoking" & "Exit" signs at all egress points and always have a fire extinguisher on hand.

Should you have any questions or if anything has changed for this year, please call me at my permit extension or email me at the listed email address (both located in header).

Respectfully,

Alex Mutzabaugh
Field Operations Manager
Keystone Novelties Distributors LLC

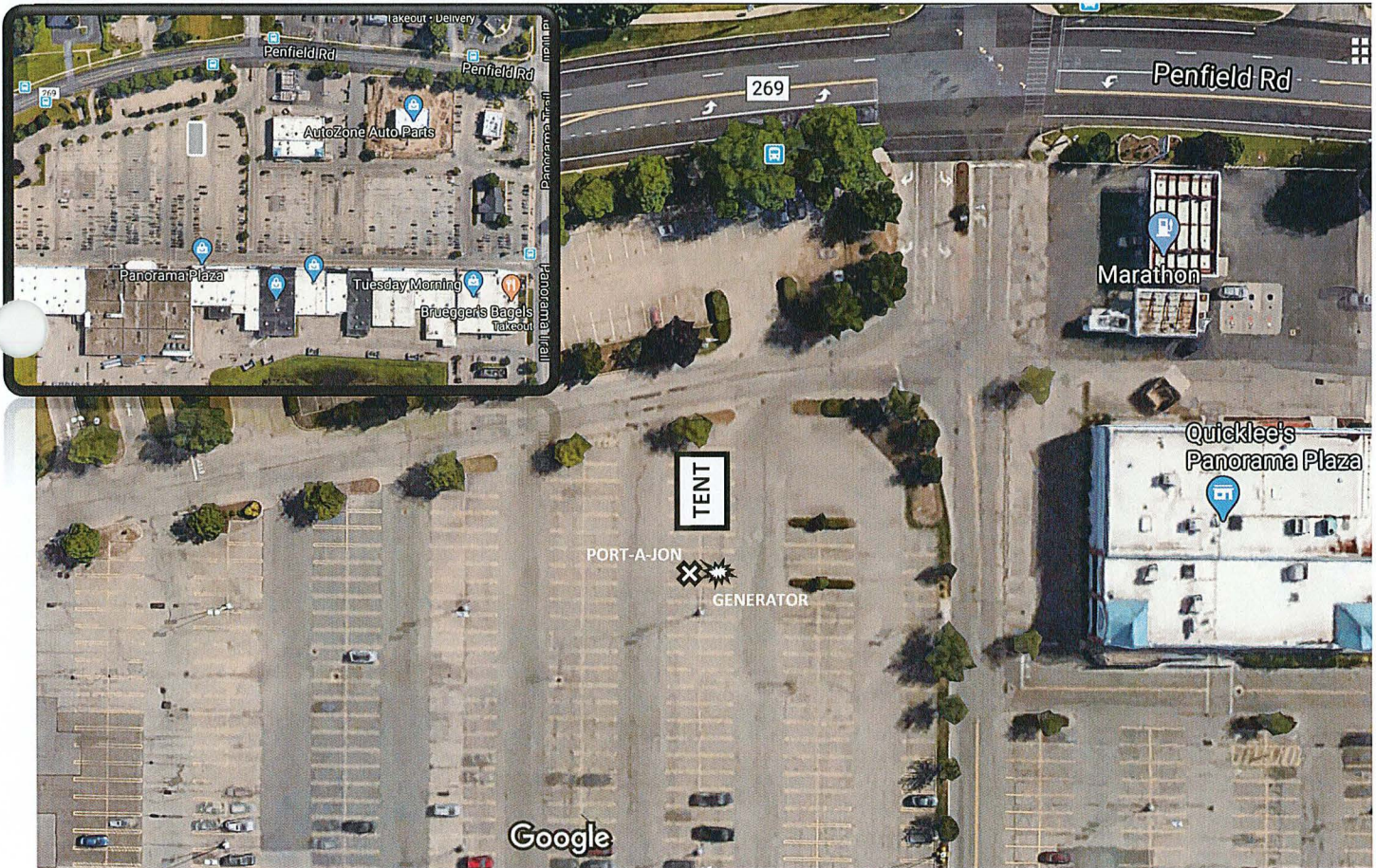
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TENT LOCATION PLOT PLAN LAST SAVED MAY 21, 2020

- LOCATION NAME: PANORAMA NY PANORAMA PLAZA
- LOCATION ADDRESS: 1601 PENFIELD ROAD, PANORAMA NY 14625
- NOTES:

LEGEND:  PORT-A-JON  GENERATOR  TENT  STORAGE UNIT



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